

**Congregational Meeting. Faith Evangelical Presbyterian Church.**

**January 14<sup>th</sup>, 2018. Agenda.**

Call to Order (Dr. Everhard)

QUORUM

Opening Prayer (Dr. Everhard)

Worship in Song

A. Approval of the 2017 Congregational Meeting Minutes (See Attachments)

B. Presentation of Award from Duke Energy, Dorothy Pernu (Pastor Alonso)

C. State of the Church Report

Video Review of the Year

Reflections from the Pastor (Pastor Matthew Everhard)

D. Introduction of Milton Villanueva "Teaching Fellow" (Escuela de la Biblia de Discipulos)

E. Welcoming New Membership Class. Vows.

F. Election of Church Officers

Affirmation of Procedure (See procedure page attached)

1. Elders Emeritus: Don Nelson, Steve Brooks, Vic Converse, George Boring.

2. Deacon (3 positions): REPLACING: Doug Chorvat, Wayne Martin, Andrew Witherell

**Nominees for Class of 2020:**

Jim Christy, Wayne Martin, Chris Combs, Ray Miller, Bob Sartor, Michael Gunn

3. Elder (3 positions): REPLACING: Andy Black, Gwynn Blair, Mark Taylor

**Nominees for Class of 2020:**

Randy Kerr, David Joyner, Paul Watler, Andy Black, Al Nienhuis

G. Building/Generations Report (Pastor Alonso)

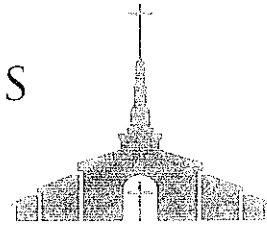
H. Mission Committee Report (Elder Black)

I. Financial Update and Presentation of Session's 2018 Budget. (Pastor Alonso)

J. Approval of Ministers' Salaries (Requires Congregational Vote)

K. Adjournment

# ELECTION OF ELDERS AND DEACONS



The *Book of Order* for the EPC says, “*The congregation may nominate and elect its Ruling Elders and Deacons by any procedure it desires to establish... The congregation shall have the right to determine how many officers it will have, whether or not a system of rotation will be used, and the length of terms if rotation is chosen...*” (Book of Gov., S11-14). Faith Evangelical Presbyterian Church has outlined the following procedure:

A) All confirmed members shall have the right to nominate candidates for elder and deacon. A nomination form will be made available to the congregation.

B) The Session shall prayerfully review these nominations to ensure that nominees fit the biblical parameters as outlined in 1 Timothy 3:1-12 and Titus 1:5-9 for elder and deacon respectively.

C) Additionally, the current elders (Session) may *add* to the list of nominated men who fit the scriptural qualifications listed above. Due diligence shall be made to compare each man to the above Scriptures.

D) Nominated candidates – meeting Session approval – shall then be notified. Those inclined towards public office shall be asked to review our doctrinal standards in the Westminster Confession of Faith. Exceptions to the WCF shall be made in writing for Session review.

E) Candidates shall be interviewed personally by the Session (and in the case of nominees for deacons, the Deacon Board) in accordance with the EPC Book of Order, especially *Book of Government, 14-1, E: 1-11*.

F) A congregational meeting shall be called, whereupon nominees meeting all qualifications shall be named publicly. Should there be more than one candidate for any one open position, lots shall be drawn to determine the man selected for the term (cf. Acts 1:23-26).

G) An ordination/installation service shall be held to publicly install elders and deacons.

Faith Evangelical Presbyterian Church  
200 Mt. Fair Avenue, Brooksville, FL  
January 8, 2017

## **Congregational Meeting**

**CALL TO ORDER:** The meeting was called to order and opened with prayer by Pastor Matthew Everhard at 6 p.m.

**QUORUM:** It was noted by the Clerk of Session that a quorum was present.

**PURPOSE OF MEETING:** Recognize and praise God for his providence in the ministries and endeavors of Faith Evangelical Presbyterian Church (FEPC) during the past year, and to seek His continued blessing on our worship and service for Him in the coming year.

Time of Worship in Song by Congregation led by Stephanie Sager

**DISCUSSION:** Pastor Matthew Everhard moderated the discussion of the following agenda items.

**A. Approval of the January 2016 Congregational Meeting Minutes (Attached)**

On motion, the minutes were approved as presented.

**B. "The State of the Church" Report:** Pastor Matt presented a summary of some of the highlights of programs conducted by the FEPC family of members during the past year. These highlights included events and worship at the church and throughout the surrounding community. Some of those mentioned are: 100 members going into the community on Serve Day, Vacation Bible School with over 100 kids, Wednesday night dinners, Soup and Shower ministry for Homeless and Needy, Women of Faith Studies and Missions, Baptism Service on the river, Leadership Class, Summer Camps, Mission trips to Thailand, Tallahassee, Alabama, and Cherokee, NC. He thanked everyone for their participation and showed a video which highlighted some of the many activities.

**C. Introduction and Commission of Anthony Alonso:** Introduced Anthony, his wife Claudia and their children to the Congregation. Had the Elders come forward and prayed for Anthony and family to be used by the Lord in his ministry here at FEPC.

**D. Welcome of latest class of New Members:** Pastor Matt invited all the new members to come forward for welcoming and acceptance prayer into the Church Family.

**E. Election of Church Officers for 2017-2019 term:** Pastor Matt explained the nomination and selection process used here at FEPC for Church Officers. Nominated officers were:

For Elder:        Nominated - Doug Dempsey, Michael Ray, and Bill Webb.

Selected - Doug Dempsey, and Bill Webb

For Deacon:     Nominated - Jim Christy, Bill Dunlap, Jay Witherell, Sean Halliday, and Michael Ray

Selected - Jay Witherell, Michael Ray, and Sean Halliday

**F. Building Committee Report:** Mark Taylor reported on the progress of the Building Project. He emphasized God's timing is all that matters in this process. All aspects are progressing well; Plans are completed, initial permits are submitted, bids are going out soon with a 60-90 day window. Once a bid is

selected and actual building permits are submitted, ground breaking could be sometime this Summer. About one third of the estimated funding required for the project has been committed. Mark talked about the need to raise the remainder of the funding before major construction begins and announced that Tommy and Carolyn Bronson have graciously step forward to be leaders of the Fund Raising Campaign.

**G: Mission Committee Report:** Andy Black gave a brief update on plans for mission trips in 2017, including an adult trip to Los Angeles, CA to serve at the Dream Center which ministers and serves the needy and homeless of the city. He also mention the seven missionary teams around the world that FEPC helps sponsor.

**H. Financial Update and Presentation of the Session's 2017 Budget for FEPC:** Mark Taylor presented a summary of God's blessing of the 2016 Budget and all the He provided. Mark then highlighted several changed areas in the 2017 Budget. He then present the Pastors Salaries for 2017, as recommended by the Session. Motion to approve and a Second made. Approval: Unanimous.

**ADJOURNMENT:** Pastor Everhard entertained a motion for adjournment. Motion made and approved. Pastor Everhard closed the meeting with prayer at 7:10 p.m.

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Jim Shelton, Clerk of Session

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Pastor Matthew Everhard, Moderator

Faith Evangelical Presbyterian Church  
200 Mt. Fair Avenue, Brooksville, FL  
September 24, 2017

## **Congregational Meeting**

**CALL TO ORDER:** The meeting was called to order and opened with prayer by Pastor Matthew Everhard at 11:57 a.m.

**QUORUM:** It was noted by the Clerk of Session that a quorum was present.

**APPROVAL OF AGENDA:** Al Nienhuis moved and Tom Bronson acceptance of the agenda which was unanimously approved.

**APPROVAL OF THE JANUARY 2017 CONGREGATIONAL MEETING MINUTES (Attached):**  
On motion, the minutes were approved as presented.

**PURPOSE OF MEETING:** To act on the three listed recommendations in accordance with the Book of Order.

**DISCUSSION:** Pastor Matthew Everhard moderated the discussion of the agenda items.

**RECOMMENDATION 1:** That Rev. David Franklin be recognized as honorably RETIRED.

Pastor Matt read the recommendation.

A Motion of acceptance by Gwynn Blair, seconded by Andy Black, was unanimously approved.

**RECOMMENDATION 2:** That Faith Evangelical Presbyterian Church elects Rev. David Franklin to the title of PASTOR EMERITUS.

Tom Bronson nominated Pastor Dave, representing the congregation. Tom said he is a better father, husband, friend and Christian because of Pastor Dave's counsel and example. He is a faithful and humble servant of the Lord.

The motion was seconded and approved unanimously.

**RECOMMENDATION 3:** That Faith Evangelical Presbyterian Church calls and elects Anthony Alonso as ASSOCIATE PASTOR, with the title and duties of the job description of "executive Pastor", contingent upon his passing both written and oral examinations.

Pastor explained the ordination process. Anthony has passed the first three written exams. He has submitted the fourth and final exam. The next exams are oral.

Dave Joyner of the Pastor Search Committee nominated Anthony. The committee evaluated many qualified candidates. Anthony exhibited the administrative and pastoral skills demanded by the position. The committee unanimously recommends Anthony for the position of Executive Pastor.

The motion was seconded and approved unanimously.

**ADJOURNMENT:** Pastor Everhard entertained a motion for adjournment. Motion made and approved. Pastor Everhard closed the meeting with prayer.

*William A Webb*

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William A. Webb, Clerk of Session

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Pastor Matthew Everhard, Moderator

## **Membership Vows**

- a. Do you acknowledge yourselves to be sinners in the sight of God and without hope for your salvation except in His sovereign mercy?
- b. Do you believe in the Lord Jesus Christ as the Son of God and the Savior of sinners, and do you receive and depend upon Him alone for your salvation as He is offered in the gospel?
- c. Do you now promise and resolve, in humble reliance upon the grace of the Holy Spirit, that you will endeavor to live as becomes the followers of Christ?
- d. Do you promise to serve Christ in His Church by supporting and participating with this congregation in its service of God and its ministry to others to the best of your ability?
- e. Do you submit yourself to the government and discipline of the Evangelical Presbyterian Church and to the spiritual oversight of this Church Session, and do you promise to promote the unity, purity and peace of the Church?

## FAITH PRESBYTERIAN CHURCH 2018 BUDGET

Acct #	EXPENSES	2018 Budget	2017 Budget	2016 Budget
<b>511000</b>	<b>ADMINISTRATIVE SERVICES</b>			
<b>511100</b>	<b>Pastoral Ministries</b>			
511110	Senior Pastor Salary	\$50,760	\$50,760	\$48,260
511120	Senior Pastor Housing Allowance	\$22,684	\$22,684	\$22,684
511130	Senior Pastor Retirement Benefits (10%)	\$7,344	\$7,344	\$7,166
511140	Senior Pastor Insurance	\$16,964	\$14,319	\$13,647
511150	Senior Pastor Study/Book Allowance Reimbursement	\$500	\$500	\$500
511160	Senior Pastor Expenses Reimbursement	\$2,000	\$2,000	\$2,050
511180	Senior Pastor Continuing Education/Travel	\$1,000	\$2,000	\$5,000
	<b>Senior Pastor Total</b>	<b>\$101,252</b>	<b>\$99,607</b>	<b>\$99,307</b>
<b>511200</b>	<b>Pastor Emeritus Ministries</b>			
511210	Associate Pastor Salary	\$0	\$26,822	\$35,497
511220	Associate Pastor Housing Allowance	\$0	\$6,438	\$8,520
511230	Associate Pastor Retirement (10% Salary)	\$0	\$3,326	\$4,473
511260	Associate Pastor Expense Reimbursement	\$0	\$1,500	\$500
511261	Associate Pastor Car Allowance	\$4,300	\$4,125	\$5,500
	<b>Associate Pastor Total</b>	<b>\$4,300</b>	<b>\$42,211</b>	<b>\$54,490</b>
511290	<b>Executive Pastor</b>			
511291	Executive Pastor Salary	\$34,600	\$58,000	\$6,461
??????	Execuitve Pastor Housing	\$23,400		
511292	Executive Pastor Insurance	\$16,311	\$2,186	
511293	Executive Pastor Retirement (10% Salary)	\$5,800	\$5,800	
511294	Executive Pastor Expenses	\$1,200	\$1,200	\$30,000
511296	Executive Pastor Relocation Expense		\$2,900	
	<b>Executive Pastor Total</b>	<b>\$81,311</b>	<b>\$70,086</b>	<b>\$36,461</b>
<b>511270</b>	<b>Director of Youth</b>			
511271	Director of Youth Salary	\$41,410	\$41,410	\$41,000
511273	Director of Youth Book Allowance Reimbursement	\$200	\$200	\$200
511274	Director of Youth Expense Reimbursement	\$800	\$800	\$800
511275	Director of Youth Retirement Benefits (10%)	\$4,141	\$4,141	\$4,172
511276	Director of Youth Seminary Expense (Moved to Outreach)			\$3,000
	<b>Director of Youth Total</b>	<b>\$46,551</b>	<b>\$46,551</b>	<b>\$49,172</b>
<b>511280</b>	<b>Director of Children's Ministry</b>			
511281	Director of Children's Ministry Salary	\$19,695	\$19,695	\$20,400
	<b>Director of Nursery</b>			
511288	Director of Nursery Salary	\$7,417	\$7,417	\$7,344
	<b>Directors Children/Nursery Total</b>	<b>\$27,112</b>	<b>\$27,112</b>	<b>\$27,744</b>
<b>511300</b>	<b>Support Staff</b>			
511310	Finance Administrator Salary	\$30,611	\$30,611	\$30,600
511313	Administrative Assistant	\$25,428	\$25,428	\$20,982



## FAITH PRESBYTERIAN CHURCH 2018 BUDGET

511320	Director of Worship Arts	\$25,000	\$19,958	\$19,760
511330	Organist	\$2,700	\$3,900	\$3,060
511340	Pianist	\$6,910	\$6,910	\$5,610
511370	Custodian Salary	\$14,835	\$14,835	\$14,688
NEW	Custodial Seminary Expense (Moved to Outreach)			\$4,642
511380	Custodial Assistant ( <i>Part Time</i> )	\$2,700	\$5,200	
511410	Workman's Compensation Insurance	\$2,000	\$3,900	\$3,900
511430	Payroll Tax Expense ( <i>FICA=7.65% employee wages</i> )	\$21,000	\$23,500	\$17,500
511431	Payroll Services - ADP fee	\$3,000	\$4,000	\$3,400
	<b>Support Staff Total</b>	<b>\$134,184</b>	<b>\$138,242</b>	<b>\$124,142</b>
<b>511500</b>	<b>Office Operations</b>			
511510	Office Supplies	\$3,000	\$3,500	\$3,500
511520	Copier Purchases, Maintenance & Supplies	\$4,000	\$4,000	\$4,500
511525	Computers/Printers Purchases, Maintenance & Suppli	\$3,000	\$4,000	\$4,000
511530	Mailing Expenses	\$1,200	\$1,500	\$1,500
511251	Legal / Attorney Fees	\$300	\$1,500	\$1,500
511570	Office Miscellaneous (EasyTithe & FDC Finance)	\$4,200	\$3,500	\$1,500
511580	Faith EPC Website	\$400	\$500	\$500
	<b>Office Operations Total</b>	<b>\$16,100</b>	<b>\$18,500</b>	<b>\$17,000</b>
<b>512100</b>	<b>CHRISTIAN EDUCATION MINISTRIES</b>			
512110	Literature ( <i>Sunday School, Bible Studies</i> )	\$1,000	\$500	\$500
512120	Christian Education Supplies ( <i>Not Literature</i> )	\$100	\$500	\$500
512130	Library	\$100	\$200	\$400
	<b>Christian Education Ministries Total</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,400</b>
<b>512200</b>	<b>CHILDREN'S MINISTRIES</b>			
512211	Children's Wednesday Programs	\$2,000	\$2,000	\$900
512213	Children's Church	\$200	\$200	\$800
512214	Vacation Bible School	\$2,800	\$2,800	\$1,900
512215	Children's Sunday School	\$300	\$300	\$900
	<b>Children's Ministries Total</b>	<b>\$5,300</b>	<b>\$5,300</b>	<b>\$4,500</b>
<b>512200</b>	<b>CHILDREN'S MINISTRY NURSERY PROGRAM</b>			
512212	Nursery Supplies	\$400	\$1,000	\$2,000
	<b>Nursery Program Total</b>	<b>\$400</b>	<b>\$1,000</b>	<b>\$2,000</b>
<b>512200</b>	<b>YOUTH MINISTRIES</b>			
512221	Youth Programs	\$3,000	\$3,000	\$5,000
512222	Youth Mission Trips	\$7,000	\$7,000	\$9,000
512224	Youth Retreat Ministries	\$9,500	\$9,500	\$7,600
	<b>Youth Ministries Total</b>	<b>\$19,500</b>	<b>\$19,500</b>	<b>\$21,600</b>
<b>512300</b>	<b>WORSHIP &amp; MUSIC MINISTRIES</b>			
512360	Praise Music	\$1,100	\$2,042	\$1,400
512320	Choir Supplies	\$4,540	\$3,410	\$3,100

## FAITH PRESBYTERIAN CHURCH 2018 BUDGET

512330	Handbell Supplies	\$0	\$0	\$250
512350	Audio/Video Equipment Purchase & Maintenance	\$8,000	\$5,000	\$3,000
512340	Piano / Organ tunings	\$240	\$240	\$1,500
512310	Worship Supplies	\$2,500	\$2,500	\$2,500
	<b>Worship &amp; Music Ministries Total</b>	<b>\$16,380</b>	<b>\$13,192</b>	<b>\$11,750</b>
<b>512410</b>	<b>TRAFFIC &amp; TRANSPORTATION MINISTRY</b>			
512411	Van Insurance Included In Insurance Package		\$0	\$1,200
512412	Van Expenses	\$3,000	\$3,000	\$3,500
512414	Traffic Control	\$4,000	\$4,000	\$4,000
	<b>Traffic &amp; Transportation Ministry Total</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$8,700</b>
<b>512500</b>	<b>FACILITIES SERVICES</b>			
512511	Property Insurance	\$34,000	\$33,000	\$45,000
512512	Telephone	\$4,500	\$6,000	\$6,000
512513	Utilities	\$35,000	\$45,000	\$51,600
512514	Building Maintenance & Repair	\$12,000	\$15,000	\$35,000
512515	Equipment Maintenance	\$6,000	\$7,000	\$3,000
512516	Equipment Purchases	\$4,000	\$9,000	\$5,000
512518	Custodial Supplies	\$6,000	\$6,000	\$6,000
512520	Grounds Maintenance Supplies	\$1,000	\$1,500	\$1,500
512522	Grounds Keeper	\$8,800	\$8,800	\$8,800
512523	Security System Monitoring & Maintenance	\$3,500	\$3,500	\$2,800
512527	Generator Maintenance	\$2,000	\$2,000	\$2,000
512528	Funeral Expense Budgeted	\$3,000	\$2,500	\$2,000
<b>NEW</b>	Contingency Fund - Capital needs	\$0	\$25,000	\$25,000
	<b>Facilities Services Total</b>	<b>\$119,800</b>	<b>\$164,300</b>	<b>\$193,700</b>
<b>512600</b>	<b>EVANGELISM AND OUTREACH MINISTRIES</b>			
512601	Dylan & Jessica Nugent (\$15,000 in 2016) Samaritan's	\$15,000	\$15,000	\$15,000
512611	Rev. David Walker (Asia) EPC (\$1500 to Acct# 8304	\$6,500	\$6,500	\$6,500
512612	Robert & Joyce Hamd (Middle East) EPC	\$11,500	\$11,500	\$11,500
512617	Stephen Kelley (Muslim World) EPC	\$10,000	\$10,000	\$10,000
512620	Rev. Matthew Mpofu (Africa) - Gwynn Blair	\$14,400	\$10,000	\$10,000
512625	David & Natalie Holsten (Indonesia) MAF	\$11,000	\$11,000	\$11,000
512627	PHILEMON Project - Robert & Joyce HAMD-EPC	\$3,500	\$3,500	\$3,500
512629	Stephen Fund	\$500	\$1,000	\$500
512635	Jericho Road Ministries	\$3,000	\$3,000	\$3,000
512637	New Generation Resource Center	\$7,000	\$7,000	\$7,000
512638	Women of Faith	\$1,000	\$2,000	\$4,500
512642	Missions Contingency Fund	\$0	\$2,000	\$5,000
512643	Men of Faith	\$200	\$500	\$3,000
	Seminarian Support 1 (John Cleveland)	\$3,000	\$3,000	
	Seminarian Support 2 (Chris Carpenter)	\$3,000	\$4,910	

## FAITH PRESBYTERIAN CHURCH 2018 BUDGET

	Seminarian Support 3 (Andrew Witherell)	\$3,000		
512650	Church Plant Lead Salary=20% / \$50,205)	\$0	\$0	\$12,341
512651	Church Plant Lead Ins (2016=\$18,648) x 20%	\$0	\$0	\$3,730
512651	Insurance Add Dental/Vision \$73.48/mo x 20%	\$0	\$0	\$176
512652	Church Plant Lead Expense Reimbursement x 20%	\$0	\$0	\$200
512653	Church Plant Lead Retirement Benefits (10%) x 20%+	\$0	\$0	\$1,018
517590	Art & Ellen Sanborn	\$11,000	\$11,000	\$11,000
	Hispanic Ministry (New)	\$1,200		
	ITEN (NEW Missioanry)	\$1,200		
513655	Community Outreach	\$2,000	\$2,000	\$2,000
	<b>Evangelism and Outreach Ministries Total</b>	<b>\$108,000</b>	<b>\$103,910</b>	<b>\$120,965</b>
<b>512700</b>	<b>EPC PRESBYTERY &amp; GENERAL ASSEMBLY</b>			
512710	Church Courts	\$2,000	\$2,000	\$2,000
512720	General Assembly Support (1% of Budget)	\$6,950	\$7,590	\$7,590
512730	Presbytery Benevolence (\$6.67/member 330)	\$2,270	\$1,630	\$1,630
512740	Officer's Continuing Education/Retreats	\$250	\$250	\$500
512750	Guest Speaker Honorariums	\$0	\$0	\$250
	<b>EPC Presbytery &amp; General Assembly Total</b>	<b>\$11,470</b>	<b>\$11,470</b>	<b>\$11,970</b>
<b>519500</b>	<b>FAMILY LIFE CENTER MINISTRIES</b>			
519512	Family Life Center Activities & Sports Equipment	\$0		\$1,000
519513	Family Life Center Meals & Kitchen Supplies	\$11,000	\$11,000	\$8,000
519514	Family Life Center Kitchen Maintenance	\$500	\$1,000	\$2,000
519516	Family Life Center Concessions	\$0	\$0	\$1,000
519520	Family Life Center Furnishings	\$0	\$0	\$1,000
519521	Family Life Center Disaster Relief Ministry	\$0	\$0	\$500
519522	Summer Kids Camps	\$2,000	\$2,000	\$2,000
	<b>Family Life Center Ministries Total</b>	<b>\$13,500</b>	<b>\$14,000</b>	<b>\$15,500</b>
	<b>GRAND TOTAL</b>	<b>\$713,360</b>	<b>\$783,181</b>	<b>\$800,401</b>

### LEGACY FUND PROJECTS

Misc Legacy Projects to be Approved	\$22,000	\$39,000
<b>Legacy Fund Total</b>	<b>\$22,000</b>	<b>\$39,000</b>

### COMPARATIVE TOTALS

<b>\$735,360</b>	<b>\$822,181</b>	<b>\$800,401</b>
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